

FMC Section 6-502 Amusement Device Permit Required. No person shall maintain an amusement device for operation or play at other than an approved location and pursuant to a valid permit issued under this article.

FMC Section 6-503. Exemptions. Devices in transit or storage, electrical musical devices [juke boxes], illegal devices, and those strictly designated to be ridden or occupied by [small] children.

Applications are available at the front counter of the Business Tax and Permits Section of the Finance Division located on the ground floor of City Hall, 2600 Fresno St, Fresno CA.

The following provisions must be met prior to issuance of any Amusement Device Room Permit:

A. Provide a completed **Amusement Device Permit Application** and pay a processing fee of **\$25.00**, Police Department investigation fee of **\$328.00**, and **\$47.00** fingerprint processing fee. Total due at time of application is \$400.00. An **Annual Permit Fee of \$25.00 per device** is due when the permits are issued. Amusement Device Permits are renewed annually.

B. Complete a **Business Tax Certificate Application** and pay processing fee of **\$10.00**, if a tax certificate is not already on file. Quarterly tax renewal billings will be mailed and taxes are based on reported gross receipts, at the retail rate provided in the Master Fee Schedule. Delinquent taxes may result in suspension or revocation of the permit, and/or other remedies as may be deemed appropriate.

C. Submit live scan fingerprinting at the Fresno City Personnel Department in City Hall. **The days and hours you may have your fingerprints taken are: Tuesday 12pm-4pm, Wednesday 8am-12pm or Thursday 12pm-4pm** by appointment only at 621-6950.

Processing the permit application may take 45 days or more. The Police and Development Departments must investigate the permit requests, and an acceptable report from the Department of Justice must be received by the City of Fresno Business Tax Division. **Devices cannot be operated** until the permit has been approved by all departments and issued by the City of Fresno.

The Amusement Device Permit will expire at the end of the calendar year (December 31). Failure to pay the renewal fee within thirty (30) days after the date of expiration and/or to pay business tax, will be cause for the permit to be forfeited and require a re-application process.